

FUNDRIVER ACCESS FORM

Request Date:
Requestor:
NetID:
Phone:
Email:

Note: Please list below either the school/unit or the specific project ID's your role requires access to. You may also list an individual to mirror access off of. Reporting access is based off of the department ID and school/unit attributed to the fund.

Project ID, Endowment Name, or Area Name

By submitting this request, the user and approver affirm that they are aware of and will comply with University business guidelines and policies referenced in the Standards for Business Conduct and all other applicable policies. The user acknowledges that they are subject to monitoring and auditing without prior notification and that their registration may be changed or revoked at any time. The Standards of Business Conduct are available for review at <http://www.northwestern.edu/auditing/how/standards.pdf>

Requestor Signature

Date

Requestor's Supervisor Approval

Name (Print)

Signature

Date

Supervisor/Manager

School/Unit Financial Management Office